

## **Adams County Library Board Minutes**

**Monday January 16, 2023**

(These minutes have not yet been approved by the Library Board of Trustees)

The meeting was called to order at 2:00pm by Mary Nelson, President. Members present: David, Edwards, Nelson, Peterson, Theim, Townsend, and Waugh. Erin Foley, Library Director and Marylu Silku were in attendance. Kyle Patterson (online) was also in attendance.

The meeting was properly announced.

Motion to approve the agenda by Townsend/Waugh. Motion carried.

### **Election of Board officers for 2023**

Slate of Officers: Mary Nelson, President; Marge Edwards, Vice President; Theresa David, Secretary; Bob Theim, Treasurer

Motion to approve slate of officers by Edwards/Theim. Motion carried.

No public comment, but it is always welcome.

Motion to approve minutes by Theim/Edwards. Motion carried.

Bills were circulated for review and initials.

Motion to approve the financial report by Edwards/Townsend. Motion carried.

Balance forward November: 87,271.35; Interest: 549.10; Reconcile interest with foundation for 2022: -0.03; Admin fee: 100.48; Realized gains or losses: -598.30; Unrealized gains or losses: -2509.58; total balance forward December: 84,612.06

### **Communications and Reports**

66# of food for pantry

SCLS Board of Trustees Mtg. 12/16/22:

A. Action item: approved the merger of Lakeshores and Arrowhead Library Systems to form Prairie Lakes Library System

### **Director's Report**

Circulation is up 23%. Holds up 2.25%

Budget is 94% spent for the year

Quick Notes:

\*Friends of the Library: Choc. Affair raffle tickets are available, the next mtg is Tuesday, January 17, 2023, and Friends gave the Library a check for the \$1000 for the bookcase and games, given by Kris Peterson from the Domtar grant

\*Giessel Estate: another extension on closing

- \*Snow: The Library Board expressed a need for information to be given to the Library staff on how to lock the Community Center doors.
- \*Annual Report: The Board will need to approve it at the Feb 20 mtg.
- \*Website Upgrade: will have current address. Board may provide suggestions on what should be added or updated.

### **Items for Discussion and Possible Action**

- a. **Report on increase of Library holds**
  - Board received a spreadsheet from Erin on stats summary
- a. **Library Service Plan**
  - 10 year plan
  - framework will be provided in February
- c. **Bookmobile**
  - no activity until we know about the estate
  - Poynette announced they are getting a bookmobile
- d. **The Board of Trustees will convene in closed session per Sec. 19.85 (1) (c) Wis. Stats.**
  - i. **Evaluate Director Foley**
    - Motion to convene in closed session by Nelson/Townsend.
    - Roll call vote: Nelson-yes, Peterson-yes, Townsend-yes, David-yes, Theim-yes, Waugh-yes, Edwards-yes
    - Motion carried.
    - Motion to reconvene in open session per Sec. 19.85 (2) by Nelson/Theim.
    - Roll call vote: Nelson-yes, Peterson-yes, Townsend-yes, David-yes, Theim-yes, Waugh-yes, Edwards-yes
    - Motion carried.

### **Agenda items for future meetings**

Annual Report  
Report on Legislative Day  
Preliminary Survey Plan Overview  
Bookmobile

Reminder to attend the Chocolate Affair.

The next meeting will be February 20 at 2:00pm in the Adams County Community Center.

Meeting adjourned.

Respectfully Submitted,

Theresa David